

How to Save a PDF to Your Smartphone

Apple (iPhone or iPad)

1. While viewing the PDF file in Safari, tap on the Share button. The Share button is in a different location on an iPhone or an iPad. On an iPhone, it is in the lower-left corner of the screen.
2. On an iPad, the Share button is located just to the right of the browser's address bar. It always looks like a rounded square with an arrow pointing upwards.
3. After tapping the Share button, iOS will bring up a list of ways that you can share or save the file, including sending it to others through text message or email.
4. Swipe down the list with your finger until you find the app you want to open it in.

Android

1. Open the file that you want to save as a PDF.
2. Then tap File on your tablet or tap the File icon on your phone.
3. On the File tab, tap Print.
4. If not already selected, tap Save as PDF on the drop-down list and then tap Save.
5. Now tap on Save.
6. Choose a location for your PDF, enter a new name (optional), and then tap Save.

